



# LUTHER SEMINARY

## Authorization for Release

Under the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974, as Amended, Luther Seminary must have your signed permission before releasing information to your denominational judicatory.

As a student at Luther Seminary, information will be accumulated that relates to your financial aid, academic progress, contextual ministry experiences and the student code of conduct. Such information includes, but is not limited to, application materials, registration data, transcripts, contextual education expectations, placement, and outcomes, conduct decisions, disciplinary actions, academic status, and financial data regarding scholarship eligibility. Each denomination has its own requirements for ordinations, certification, licensing or other ways of ordering ministry, and may need access to the above information.

By signing the release below, which will be kept in your student file, you authorize Luther Seminary to provide any such information to judicatory authorities and persons or institutions. Unless revoked by you in writing, this authorization remains in effect until you graduate or withdraw from your studies at Luther Seminary.

Your Name (print): \_\_\_\_\_

Student ID number: \_\_\_\_\_

Denomination in which you are seeking candidacy (e.g. UMC, ELCA, PCUSA): \_\_\_\_\_

Judicatory Authority Name (e.g. synod, diocese, conference): \_\_\_\_\_

Judicatory Authority contact information:

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please fill out and return to:**

Office of Student Affairs ATTN: Candidacy  
Luther Seminary  
2481 Como Avenue  
St. Paul, MN 55108

**Or submit electronically to:**

[studentaffairs@luthersem.edu](mailto:studentaffairs@luthersem.edu)

**Note: Change of Judicatory Support**

If a student changes denominations while enrolled in the M.Div. ordination track program, the **student must submit an updated authorization for release for the new judicatory body**. The student's file will be reviewed by the Admissions Committee which has the right to request additional information from the student and/or judicatory. The Admissions Committee may uphold the initial admissions decision or rescind admission based on this change.